

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**September 3, 2024**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at seven o'clock (7:00) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Cheryl Ferry, Mark Marterella, Leslie Boyer, Justin McFall, Shari Neely, Monica Chathan (Zoom), Todd Carson, Troy Johnston

Absent: Ben Carbaugh, Lynn Cressman

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick, Mr. Pat Adams

Mr. Johnston stated the Joint Committee members had received copies of the Minutes of the August 5, 2024 meeting. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Marterella, moved to approve the Minutes of the August 5, 2024 meeting as submitted.

**Roll Call:** Ayes: Cheryl Ferry, Mark Marterella, Leslie Boyer, Justin McFall, Shari Neely, Monica Chatham, Todd Carson, Troy Johnston

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 9/3/24 was submitted for information.

Mr. Marterella, seconded by Mr. Carson, moved to accept the Treasurer and Secretary's Report as of 9/3/24.

**Roll Call:** Ayes: Cheryl Ferry, Mark Marterella, Leslie Boyer, Justin McFall, Shari Neely, Monica Chatham, Todd Carson, Troy Johnston

Nayes: None, motion carried.

A list of bills from 8/6/24 – 9/3/24 in the amount of \$1,002,390.41 was presented for approval.

Mr. Carson, seconded by Mrs. Ferry, moved to approve the list of bills as presented.

**Roll Call:** Ayes: Cheryl Ferry, Mark Marterella, Leslie Boyer, Justin McFall, Shari Neely, Monica Chatham, Todd Carson, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He noted that a 2024 graduate of the Welding Technology program was featured in the July 2024 AWS Welding Journal. The Enrollment Report as of 9/3/24 was submitted. The 2023-2024 Final Report was presented. Mr. Adams indicated that the audit was finished, but not yet finalized. The Final Report reflects any refunds due to the Districts or to VTC and was distributed to the Business Managers prior to the meeting.

An executive session for personnel matters was called at 7:07 p.m.

The meeting reconvened at 7:11 p.m.

Mr. Johnston requested approval of the action items as presented: Item 9. a) i. – vii. in one motion, excluding item vi.

Mr. Adams explained that a candidate for the instructional aide position had been found last week but declined the offer after the agenda had been sent out, so the action item is being removed.

Mr. Carson, seconded by Mr. Marterella, moved to approve action Item 9. a) i. – vii. in one motion, excluding item vi., as follows:

- i. Approve amendments to the Oil Region Alliance lease agreement for the LPN program.
- ii. Recommend approval of the fall Adult Evening School Schedule for 2024-2025 (available at the meeting).
- iii. Approve Affiliation Agreement with Superior Ambulance Service Training Institute as sponsor for adult Emergency Medical Technician and Emergency Medical Responder programs.
- iv. Approve Tammy Botts to attend the A/CAPA conference November 6 – 8, 2024 in Hershey at a cost not to exceed \$1,600.00. Funding Perkins.
- v. Approve Cynthia Cornelius to attend the PAPNA conference October 16 – 18, 2024 in State College at a cost not to exceed \$1,300.00.
- ~~vi. Approve successful candidate as instructional aide at a salary of \$17,500, Perkins funded.~~
- vii. Approve changes to OAC members.

**Roll Call:** Ayes: Cheryl Ferry, Mark Marterella, Leslie Boyer, Justin McFall, Shari Neely, Monica Chatham, Todd Carson, Troy Johnston

Nayes: None, motion carried.

Mr. Fontanazza discussed his activities for August.

Mr. Johnston asked if there was any old business.

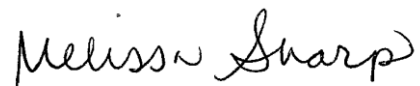
None was noted.

Mr. Johnston asked if there was any new business.

None was noted.

Upon motion by Mr. Marterella, seconded by Mr. Carson, the meeting adjourned at fourteen minutes past seven (7:14) p.m.

Recorded by

A handwritten signature in black ink that reads "Melissa Sharp". The signature is written in a cursive, flowing style.

Melissa Sharp  
Secretary, Joint Committee